

## **Minutes -- PTA Zoom Meeting**

**October 17th ,2024**

**6:00pm**

Note taken by: Umbreen

Attended by: PTA board members (Hanna, Shaheera, Eric, Re-an, Umbreen, Jotham,)

Parent coordinator Hina and Principal Darrell

Teachers : 1

Parents :9

1. First PTA zoom meeting of the term, grateful for those who were able to join.

2. Vice Principal Adam Lechillgrien.

- Representing I.S 381 middle school.
- To introduce the school and invite parents to open house.
- Information and details were shared about I.S 381.
- For information he can be reached : [alechillgrien@schools.nyc.gov](mailto:alechillgrien@schools.nyc.gov)

Open house (In Person) - 10/28/24 6-7:30

Virtual Open House 11/14/24 6-7:30.

- Located at 2500 Nostrand Ave.(3rd Floor).

\*due to lack of front facing signs it gets harder to find. The School shares the same building with ANDRIES HUDDE campus.

3. October is Principal Appreciation Month,

Thanks to all the hard work everyone does for the children. We greatly appreciate it.

4. October 11. We had picture day and we hope it went well for everyone.

Makeup date for those who were not able to join will be January 10th,2025.

5. PUMPKIN DAY coming up on October 25th.

6. BAKE SALE also on the same day

- Vote for PTA BAKE SALE

- PTA needs to have a budget of 100\$ to buy things for the bake sale.

- Members vote for the bake sale budget

**Approval Yes- 16 / No - 1 --> Budget approved**

- We asked the parents to bring in individually wrapped store bought, boxed items which they can donate after drop off on that day outside the school in the front.

- Since this is going to be our first bake sale, quantities and other things will be adjusted accordingly.

Q. What will be the price range?

A. It will be a dollar per each, but we don't know what items we will receive from the parents. If it's a big muffin or bigger pack of something we can sell it for 2\$ or smaller 2 items a dollar. We will keep most items at 1\$ each so they can buy more items.

Q. Do the items need to be individually wrapped?

A. Yes, we prefer individually wrapped store brought items. In case if we get a big box of cookies or cupcakes, we will have napkins, gloves and ziplocks bags to pack for the kids.

Q. Do you need any Volunteers for the bake sale?

A. Umbreen and Shaheera are in charge of collecting and setting up, Hanna will join in too. We do appreciate volunteers, but for outside the PTA board members we need to get an approval. While for this event we have it covered.

7.HOLIDAY SHOP

- December 9th to Dec 12th.

- Previously for two years, we used to buy items from the Pinto Novelty store, down in Midwood. So, we would buy a huge volume of items, store them in someone's apartment, price them by ourselves, then take them to school for the Holiday shop. It's a lot of work.

This year we are planning to switch to another Kid's Holiday shop supplier, called the Penguin Patch. It's run by a former PTA PTO president.

We need to take people's opinion on staying with the previous one or should we try something new?

- How Penguin Patch works:

They take the number of students in your school and the sales that you have done in the past. then they send all of the items via UPS.

They provide all the tablecloths and bags (which we used to buy by ourselves).

They have an app which is used to checkout items, every item is listed from a price level of \$1 thru \$12. So, it's digital and we don't need to write down.

Over 80% of items are under 5\$, over 60% of items are under 3\$.

Unlike with the Pinto Novelty where we had to buy all items in bulk and store the unsold items in someone's apartment, we can return the unsold merchandise back to Penguin Patch with our pre-decided markup.

So, they send us the merchandise, we lay it all out, sell the items. The app does all the calculations for us, at the end of the market we will take our fixed mark up and send them the unsold items. Then we pay them the amount of money we owe them.

They are also able to reload items overnight if we need more of a certain item that runs out.

Q. What is the side by side price comparison of items?

A. It's almost the same stuff and right in line with the pricing too.

Vote on switching vendors for the Holiday shop Merchandise:

we need to switch vendors for the holiday shop as the new one seems to be more convenient and budget friendly with almost the same profit margin. If we find something unfavorable, we can switch back to the old one.

**Approval Yes :15 / No: 0 --> switching vendors for Holiday shop Approved.**

8. Next PTA meeting will be on November 21st, at 9:00am in the school cafeteria. We will have Vice Principal Squadrito presenting the safety information.

9. 501 (c)(3) status:

- We finally got 501 (c)(3) status from the IRS.

- There are 3 or 4 things that we have to file with New York State and it'll be a charitable organization.

- We need to have a Certificate in hand every time we go to the vendors, so we will not be charged tax in the U.S. e.g If we buy anything for the staff appreciation day, we will present it to the shop/brand to avoid the sales tax.

10. Zelle contributions so far received is about \$1000, that's ahead of the mark from last year. Contributions by Cash, still need to be calculated.

11. Halal Lunch

Unfortunately, we don't have any update. We are waiting on the DOE Lunch department who is handling the request.

\*\*\*\*\*Parent suggested hanging a PTA poster outside the school building so the anyone can scan the QR code and contribute. PTA will look into it and consider it at our next meeting.